

Date \_\_\_\_\_

To Whom It May Concern:

On behalf of (Church or Community) \_\_\_\_\_,

I would like to state that (Name of Parent/s) \_\_\_\_\_  
\_\_\_\_\_

\_\_\_ Is/are Baptized through the Catholic Church

\_\_\_ Has/have successfully completed Baptism Prep Classes within our community on  
\_\_\_\_\_.

\_\_\_ Is/are well aware of the responsibilities and has/have full permission from the main  
Pastor to baptize their child outside their home parish.

\_\_\_ Is/are registered member/s in good standing at \_\_\_\_\_  
Catholic Church in (city, state) \_\_\_\_\_.

For further questions or concerns please contact our office at

\_\_\_\_\_  
Phone or email

Sincerely,

\_\_\_\_\_  
Signature of Pastor or Delegate

Church  
Seal